

**Accounting 11**

**Ms. Bousserska**

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**Course Outline**

**Course Overview**

**Accounting 11** course is not just about learning accounting concepts. It's about developing critical thinking skills that are essential for personal and entrepreneurial use. The curriculum covers foundational accounting concepts for service businesses, the accounting cycle (journals, ledgers, trial balances, and financial statements), GAAP and the accounting equation, special journals, and using worksheets to complete financial reports. Students will learn to use [double-entry accounting systems](https://www.google.com/search?client=firefox-b-e&sca_esv=f2b4c39e3966b02c&cs=0&sxsrf=AE3TifMZPyMjYtSVzey_ADIt1eGHknj6jQ%3A1756382728999&q=double-entry+accounting+systems&sa=X&ved=2ahUKEwiJu4PFu62PAxUAETQIHZ0jPFkQxccNegQICRAB&mstk=AUtExfC6ri6FNV6CPAcksYkl6z9slb2jutLtUahuwOohxcWNL7u7-1HkYB3rYCIQ-IQUyreFZeUV7ZY4PgOKZaozL8wXMG0HyRz-QGdnRVbsWI3Uoo4txxugKN5VNbio5eOipI9BGtBobb3mfkb7pZ4VT3D37ZkT68vaFdZR-zdgyi9khHrOSGaEADPiToClSsp31D74qmq1HAUrueJTKTs1nSKrhuBtzmk1aMctrAnBsENpWP9Jc2i4hKFHSAl1Q91G8e4KBFb_Ts2HHzEhuWKaBMkd&csui=3), prepare financial documents like income statements and balance sheets, and, most importantly, they will develop the ability to think critically about financial matters. As this course is delivered online, it is crucial that students understand the responsibility that comes with this format. All assignments must be submittedon the DL2 platform, and tests and the final exam are supervised in the Delta Access Testing Centre. If you are unsure if this course is for you**,** please consult your counsellor. Remember, all students are expected to strive for their best**,** and extra help is always available from various sources.

**Prerequisites:** none

**Course Content and Timelines**

The timelines suggested are based on a 10 month Fall course (September to June). If you are taking a Spring/Summer course (5 months) or joining a course with less time left you will want to adjust your timing accordingly

**Unit 1:** Accounting and Business (2 weeks)

**Unit 2:** The Balance Sheet (3 weeks)
**Unit 3**: Analyzing Changes in Financial Position (4 weeks)
**Unit 4:** Simple Ledger (4 weeks)
**Unit 5:** Expanding the Ledger (4 weeks)

**Unit 6:** The Journal and Source Documents (5 weeks)

**Unit 7:** The Ledger (5 weeks)

**Unit 8:** The Worksheet and Classified Statements (5 weeks)

**Unit 9:** Completing the Accounting Cycle (5 weeks)

**To succeed in the course:**

1. Click on the topic. Watch the videos, read the information carefully and take notes (complete the learning guides).
2. Complete all review questions before working on the mandatory assignments.
3. Complete all the Questions and Exercises before starting to work on the unit activities. Check your answers. Remember, Questions and Exercises are to evaluate your understanding; they are not for marks.
4. Complete and submit the unit activities (they are for marks).
5. Self-checks are not for marks, but they are a valuable tool to check your knowledge.
6. Complete the unit quiz/quizzes.
7. Sign up to take the unit test.

**Course Materials**

No textbook is required. Course content is delivered on DL2 platform by videos, online links and associated worksheets.

**Course Additional Resources**

* <https://www.khanacademy.org>

**Assessment Information**

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| **Learning Guides (from home)** | **10%** |
| **Quizzes (from home)** | **10%** |
| **Unit Tests (supervised)** | **30%** |
| **Midterm Exam and Final Exam (supervised)** | **20%** |
| **Unit Assignments (from home)** | **30%** |

**Assignments**

Each unit contains one or multiple assignments, and it is imperative that students read the instructions and grading rubrics for each assignment carefully. Once the assignments are completed, they must be uploaded into the assignment submission box for marking. The most effective method of submission is through PDFs.

**Tests and Exams**

All tests and exams must be written under supervision. Students must sign up at one of the test centers to write the tests/exams using the school website www.deltaaccess.ca and click on the Book a Test.

**Quizzes**

Quizzes for each unit can be written by students in their own time, without the need for supervision. This flexibility allows students to manage their time effectively and complete these assessments when it best suits their schedule.

**Reporting**

**Bi-Weekly Progress Reports**

These will be sent to both students and parents through the online website. These reports are sent via email addresses provided on the course introduction forms filled out. Please ensure your online profile is current with this information to ensure these are received. If you need assistance with this, please get in touch with me to make sure you are getting these reports.

**Report Cards**

These will be issued for the Fall term in November, March and June. For Spring/Summer, only a final report card will be issued in August. These reports are available for Delta School District students on Student and Parent Connect. For those not attending one of our high schools, please call our Continuing Education office at 604-940-5550 to have a copy sent.

Only students who have done enough work to meet the activity requirement for the course will get report cards by the term deadlines outlined by their teachers. Even if you are getting progress reports, you are not considered an active (official student) until this is met.

Course reports are based on only what has been submitted for the Fall term until April 1st and July 15th for the Spring/Summer term. At this time, all missing assignments will count in grade calculations, giving students a realistic **picture** of current course standings. It is essential when viewing report cards and progress reports up until this point that the course completed amount is considered. (i.e. 90% standing in a course that is only 10% complete is very different than 90% in a course that is 80% complete)

**Contacting your Teacher**

You can email me anytime at dbousserska@deltaschools.ca